

IPHCA

REQUEST FOR PROPOSAL TO PRESENT

The Illinois Primary Health Care Association (IPHCA) will host its Annual Leadership Conference on October 22-24, 2025, at Hilton St. Louis at the Ballpark in St. Louis, Missouri. The conference planning committee is seeking proposals for the educational training sessions.

More than one proposal may be submitted. Submitting a proposal does not guarantee acceptance. Preference will be given to proposals submitted by presenters from a community health center.

Hot Topics in 2025: Clinically Integrated Network, Maternal Health Initiative, Value-Based Care, Revenue Cycle Management, Fundraising/Development, Improving UDS Benchmarking, 340B, Remote Patient Monitoring/Remote Therapy Monitoring, Employee Engagement + Retention, State/CHC Partnerships, etc.

PRESENTER & PRESENTATION REQUIREMENTS

- All presenters attending the conference are required to complete the speaker registration form.
- Presenters wishing to attend the conference, beyond the session(s) in which they are presenting, will receive a \$50 discount off the registration fee. The registration fee covers all sponsored events during the timeframe for which you are registered.
- Those speakers who are not registered will not be able to attend other conference sessions.
- Proposed session content must be appropriate for and tailored to meet conference goals and objectives and the target audience.
- Proposed session(s) must fit within a minimum of one of the “tracks” established by the conference planning committee; however, those presentations with a focus on Hot Topics for 2025 will be given preference. Tracks include:
 - Transformation + Innovation – Clinical
 - Transformation + Innovation – Finance
 - Transformation + Innovation – Operations
 - Workforce Development
 - Promoting the Value of FQHCs

PRESENTER & PRESENTATION REQUIREMENTS (CONTINUED)

- All presenters must refrain from selling their organization and/or specific products; rather use session time to demonstrate the main topic points.
- Proposed session(s) should be designed to:
 - Foster the sharing of skills, knowledge and/or experience in research or learning practice areas.
 - Encompass a minimum of 45 minutes, including at least 15 minutes for discussion or question and answers.
- **IPHCA does not compensate session speakers.**
- PowerPoint presentations must be e-mailed to IPHCA no later than September 19, 2025. **All presentations must be made available to IPHCA and will be shared with conference registrants.**

REVIEW & NOTIFICATION

Review Process

Proposals will be reviewed and selected by the IPHCA Professional Staff Development Committee, which includes IPHCA staff and representatives from member health centers. Proposals will be evaluated on:

- The quality and responsiveness of the proposal.
- The relevance of the topic to CHCs and interest to the specified target audience.
- The presenter's expertise and experience regarding the topic and presentation skills.
- The extent to which the session format will engage and educate participants.
- Other criteria as deemed relevant by the committee during the review of proposals, including focus on a Hot Topic area in 2025.

Notification Process

The principal presenter will receive notification via email indicating acceptance or denial by June 13, 2025. The principal presenter will be responsible for disseminating the information to the co-presenters (if applicable.) IPHCA reserves the right to alter or arrange the format of presentations to best meet the goals of the conference.

ADDITIONAL INFORMATION

About IPHCA

IPHCA is a non-profit trade association that represents community health centers throughout the state. Illinois' 56 community health centers provide comprehensive, integrated primary care including medical, behavioral, and oral health care to roughly 1.5 million patients annually across more than 450 service sites in underserved rural, urban, and suburban communities. Learn more at iphca.org.