



REQUEST FOR PROPOSAL TO PRESENT

The Illinois Primary Health Care Association (IPHCA) will host its 2020 Virtual Annual Leadership Conference on October 28-30, 2020. The conference planning committee is seeking proposals for a select number of training sessions.

More than one proposal may be submitted. Submitting a proposal does not guarantee acceptance. Preference will be given to proposals submitted by presenters from a community health center.

Hot Topics in 2020: Value-Based Care, Behavioral Health Integration, Social Determinants of Health, Opioid/Substance Use Disorder, Integrated Health Homes, State Health Policy Developments, 340B, Health System Transformation, Telehealth Technology + Workflows, and Health Center Control Network.

PRESENTER & PRESENTATION REQUIREMENTS

- All presenters attending the 2020 IPHCA Virtual Annual Leadership Conference are required to complete the conference speaker registration form.
- Presenters wishing to attend the conference, beyond the session(s) in which they are presenting, will receive a \$50 discount off the registration fee. The registration fee covers all IPHCA-sponsored events during the time frame for which you are registered.
- Those speakers who are not registered will not be able to attend other conference sessions.
- Proposed session content must be appropriate for and tailored to meet IPHCA's conference goals and objectives and the target audience.
- Proposed session(s) must fit within a minimum of one of the "tracks" established by the conference planning committee; however, those presentations with a focus on Hot Topics for 2020 will be given preference. Tracks include:
 - Clinical
 - Community Board Members
 - Executive Management
 - Finance/Accounting
 - Human Resources
 - Information Technology
 - Operations
- All presenters must refrain from selling their organizations and/or specific products, but rather use session time to demonstrate the main topic points.
- Proposed session(s) should be designed to:
 - Foster the sharing of skills, knowledge and/or experience in research or learning practice areas.
 - Encompass a minimum of 45 minutes, including at least 15 minutes for discussion if presentation is live.
- No more than three (3) presenters per session will be allowed.

****Note: Presentations that seek to provide a forecast on future health care topics or have best practices focus are encouraged.***

- IPHCA does not compensate session speakers.
- PowerPoint presentations must be e-mailed to IPHCA no later than October 2, 2020. [All presentations must be made available to IPHCA and will be shared with conference registrants.](#)

REVIEW & NOTIFICATION

Review Process

Proposals will be reviewed and selected by the IPHCA Professional Staff Development Committee, which includes IPHCA staff and representatives from member health centers. Proposals will be evaluated on:

- The quality and responsiveness of the proposal.
- The relevance of the topic to CHCs and interest to the specified target audience.
- The presenter's expertise and experience with regard to the topic and presentation skills.
- The extent to which the session format will engage and educate participants.
- Other criteria as deemed relevant by the committee during the review of proposals, including focus on a Hot Topic area in 2020.

Notification Process

The principal presenter will receive notification via e-mail indicating acceptance or denial by July 3, 2020. The principal presenter will be responsible for disseminating the information to the co-presenters (if applicable). IPHCA reserves the right to alter or arrange the format of presentations to best meet the goals of the conference.

ADDITIONAL INFORMATION

About IPHCA

Established in 1982, the Illinois Primary Health Care Association (IPHCA) is a nonprofit trade association of Federally Qualified Health Centers (FQHCs) that proudly serves as Illinois' sole primary care association. IPHCA represents 48 Community Health Centers who provide medical, dental and behavioral health care to approximately 1.4 million Illinois residents at over 390 sites in the states of Illinois, Iowa and Missouri. IPHCA positions its members to be the providers of choice within the communities they serve through advocacy, education, and technical assistance emphasizing the high quality, accessible and integrated health center model of care.